



Shri Pragma Mahavidyalaya

Post Graduate College of Science, Technology, Management, Arts & Commerce
Pragma Road, Bijainagar - 305624 Distt.-Ajmer, Rajasthan, India
Email : info@pragyacollege.com, Website : www.pragyacollege.com
Ph. : 091-1462-230101, 9587888125, 126

CIRCULAR

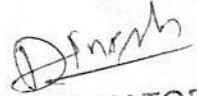
Dated -14/03/2019

A meeting of **IQAC Cell Committee meeting** will be held on 15/03/2019 at **01:30 PM** in the Conference Room.

All the members are requested to attend the meeting.

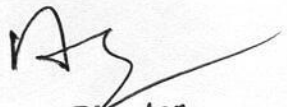
Agendas of the Meeting

1. To confirm the minutes of IQAC Cell committee 20/12/2018.
2. Review the total Value added courses and ad-on courses offered in this year.
3. Review the pre-university examination.
4. Status of syllabus complete of all departments.
5. Preparation of university examination and performance of the students.
6. Review on guest lecture.


COORDINATOR
IQAC
Shri Pragma Mahavidyalaya
Bijainagar-305624

Copy to

1. President & Secretary, Shri Pragma Jain Smarak Samiti
2. Director, Shri Pragma Mahavidyalaya
3. President & Secretary, Shri Pragma Mahavidyalaya Management Committee
4. All department HODs
5. IQAC


Director
Shri Pragma Mahavidyalaya
Bijainagar-305624



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The agenda and outcome of the IQAC Cell Committee meeting held on 15/03/2019.

S. No.	Agenda	Discussion
1	To confirm the minutes of IQAC Cell committee 20/12/2018.	➤ The minutes of IQAC Cell committee Meeting held on 20/12/2018 are confirmed.
2	Review the total Value added courses and ad-on courses offered in this year.	➤
3	Review the pre-university examination.	➤ The chairperson of IQAC reviews the pre-university examination. ➤ Review the assessment methods used in the examination. Are they varied and comprehensive enough to assess different types of knowledge and skills, including critical thinking, problem-solving, and application of concepts.
4	Status of syllabus complete of all departments.	➤ Reach out to faculty members in each department to inquire about the progress of syllabus complete. ➤ The chairperson of IQAC review completing the syllabus ensures that students are exposed to all the essential topics and concepts necessary for their academic and professional development.
5	Preparation of university examination and	➤ The chairperson of IQAC reviews the seating arrangements for the

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	performance of the students.	examination. ➤ Effective preparation for university examinations requires a combination of strategic planning, active engagement
6	Review on guest lecture.	➤ Planning of export lecture on research methodology. ➤ Lecture on IPR (Intellectual Property Right)

The meeting ended with a vote of thanks to the chair.

COORDINATOR
IQACC Coordinator
Shri Pragya Mahavidyalaya
Bijainagar-305624

Director
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Admission

S.No.	Name of the Members	Position	Sign
1	Dr. Naval Singh Jain	Director	
2	Mr. Naveen Gehlot	Member(Sr. Administrative Officer)	
3	Mr. Ramesh Keer	Member(Sr. Administrative Officer)	
4	Dr. Durga Mewara	Professor	
5	Dr. Ganesha Ram	Associate Professor	
6	Dr. Manoj Kumar Vyas	Associate Professor	
7	Poonam Kothari	Member	
8	Suresh Kumar Joshi	Member	
9	Gopal Lal Dheru	Member	
10	Mr. Surendra Pipara	Member from Management	
11	Mr. Premraj Bohra	Member (From Local Society)	
12	Rupali Sharma	Member	
13	Rizwana Bano	Member	
14	Dinesh Kumpawat	IQAC Coordinator	

Director
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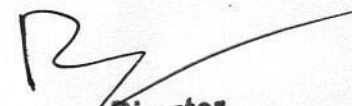


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Action taken report of IQAC meeting held on 15/03//2019.

S. No.	Agenda	Action Taken
1	To confirm the minutes of IQAC Cell committee 20/12/2018.	➤ The minutes of IQAC Cell committee Meeting held on 20/12/2018 are confirmed
2	Review the total Value added courses and ad-on courses offered in this year.	➤
3	Review the pre-university examination.	➤ 90% students are appeared in the examination and performance of students was good.
4	Status of syllabus complete of all departments.	➤ All department syllabus was completed on time.
5	Preparation of university examination and performance of the students.	➤ Seating charts are ready for the assigned seat for each student.
6	Review on guest lecture.	➤ Lecture on research methodology successfully conducted. ➤ Lecture on IPR (Intellectual Property Right) successfully conducted.


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CIRCULAR

Dated -17/12/2019

A meeting of **IQAC Cell Committee meeting** will be held on 18/12/2019 at **01:00 PM** in the Staff Room.

All the members are requested to attend the meeting.

Agendas of the Meeting

1. To confirm the minutes of IQAC Cell committee 19/07/2019.
2. Motivate the faculty members to publish research paper in national / international conference/UGC Care/Scopus Journals.
3. As per decided in the previous meeting Value added course and Add-on course offered so IQAC will check the status and student interest.
4. Timely collection of the feedback form all stakeholders.
5. Field visit should be planned as per curriculum of each program.
6. Assessment report of each student of all program should be shared to all parents of students.
7. If weak students need extra classes then remedial classes should be planned in each program.
8. Placement officer should be focus on giving more placement opportunities to the students.

IQAC Coordinator
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The agenda and outcome of the IQAC Cell Committee meeting held on 18/12/2019.

S. No.	Agenda	Discussion
1	To confirm the minutes of IQAC Cell committee 19/07/2019.	➤ The minutes of IQAC Cell committee Meeting held on 19/07/2019 are confirmed.
2	Motivate the faculty members to publish research paper in national / international conference UGC Care/Scopus Journals.	➤ The chairperson of IQAC tells the importance of research paper publish in national / international conference / UGC Care/Scopus Journals to all the members of IQAC. ➤ Publishing research papers in conferences can enhance faculty members credentials when they are being considered for promotions, tenure, or other career advancements. It demonstrates their commitment to scholarship and their ability to engage with the broader academic community.
3	As per decided in the previous meeting Value added course and Add-on course offered so IQAC will check the status and student interest.	➤ Many Value added and Add-on courses are offered in the college. Student participation is also good in all courses.
4	Timely collection of the feedback form all stakeholders.	➤ .
5	Field visit should be planned as per curriculum of each program.	➤ Field visit are maximize their impact on institutional quality.


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		<ul style="list-style-type: none">➤ Collaboration with the companies and institutions.
6	Assessment report of each student of all program should be shared to all parents of students.	<ul style="list-style-type: none">➤ Sharing assessment reports of each students with their parents can be a valuable initiative.➤
7	If weak students need extra classes then remedial classes should be planned in each program.	<ul style="list-style-type: none">➤ Remedial classes can provide targeted support to help struggling students improve their understanding and performance in their studies.
8	Placement officer should be focus on giving more placement opportunities to the students.	<ul style="list-style-type: none">➤ Placements take important place for the students.➤

The meeting ended with a vote of thanks to the chair.

COORDINATOR

IQAC Coordinator

Shri Pragya Mahavidyalaya

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Attendance

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2	Mr. Naveen Gehlot	Member(Sr. Administrative Officer)	
3	Mr. Ramesh Keer	Member(Sr. Administrative Officer)	
4	Dr. Durga Mewara	Professor	
5	Dr. Prakash Kumar Mall	Associate Professor	
6	Dr. Shweta Jain	Associate Professor	
7	Khushboo Rani Bundela	Member	
8	Priti Pal	Member	
9	Mr. Surendra Pipara	Member from Management	
10	Mr. Premraj Bohra	Member (From Local Society)	
11	Rupali Sharma	Member	
12	Saroj Knawar	Member	
13	Vijay Pal Singh Chouhan	Member	
14	Yogini Sharma	Member	
15	Nitin Sharma	Member	
16	Dinesh Kumpawat	IQAC Coordinator	

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Action taken report of IQAC meeting held on 18/12/2019.

S. No.	Agenda	Action Taken
1	To confirm the minutes of IQAC Cell committee 19/07/2019.	➤ The minutes of IQAC Cell committee Meeting held on 18/12/2019 are confirmed
2	Motivate the faculty members to publish research paper in national / international conference UGC Care/Scopus Journals.	➤ Provide training and mentorship to help faculty members improve their research and writing skills. ➤ Offer resources and support to facilitate the research and publication process. This could include access to databases, funding for conference registration fees or travel expenses, assistance with manuscript preparation, and guidance on selecting reputable conferences.
3	As per decided in the previous meeting Value added course and Add-on course offered so IQAC will check the status and student interest.	➤ Evaluating the existing value-added courses offered at the institution. This assessment should include reviewing the course content, relevance to student's academic and career goals, enrolment rates, student feedback, and any available data on the outcomes of these courses.
4	Timely collection of the feedback form all stakeholders.	➤
5	Field visit should be planned as per curriculam of each program.	➤ Carrier Mides India field visit done as per the program.


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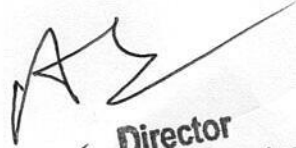
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		<ul style="list-style-type: none">➤ Report of field visit submitted to the IQAC cell.
6	Assessment report of each student of all program should be shared to all parents of students.	<ul style="list-style-type: none">➤ PTM conducted and assessment reports shared with the parents and IQAC cell.➤ Providing parents with detailed information about their child's academic performance, strengths and area for improvement.
7	If weak students need extra classes then remedial classes should be planned in each program.	<ul style="list-style-type: none">➤ Time table changed for the weak students.➤ Extra notes and question papers will arranged for the remedial classes.
8	Placement officer should be focus on giving more placement opportunities to the students.	<ul style="list-style-type: none">➤ Enviro Lab and HPM campus drive done and the name of next companies will be submitted soon.


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