



# Shri Pragma Mahavidyalaya

Post Graduate College of Science, Technology, Management, Arts & Commerce  
Pragma Road, Bijainagar - 305624 Distt.-Ajmer, Rajasthan, India  
Email : info@pragyacollege.com, Website : www.pragyacollege.com  
Ph. : 091-1462-230101, 9587888125, 126

## CIRCULAR

Dated -04/03/2020

A meeting of **IQAC Cell Committee meeting** will be held on 05/03/2020 at **01:30 PM** in the Staff Room.

All the members are requested to attend the meeting.

### Agendas of the Meeting

1. To confirm the minutes of IQAC Cell committee 18/12/2019.
2. Review the preparation of examination.
3. Analysis the performance of students in Add-on and Value Added courses.
4. All department heads should take a feedback from students regarding syllabus coverage.
5. Planning and execution of pending outreach and execution activities.
6. Placements officer should be provide more opportunities to the students.
7. Review the waste management system and MOU's with vendors.
8. Execution of faculty development program for teaching & non-teaching.

  
COORDINATOR  
IQAC Coordinator

Shri Pragma Mahavidyalaya  
Bijainagar-305624

Copy to

1. President & Secretary, Shri Pragma Jain Smarak Samiti
2. Director, Shri Pragma Mahavidyalaya
3. President & Secretary, Shri Pragma Mahavidyalaya Management Committee
4. All department HODs
5. IQAC

  
Director  
Shri Pragma Mahavidyalaya  
Bijainagar-305624



# Shri Pragya Mahavidyalaya

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The agenda and outcome of the IQAC Cell Committee meeting held on 05/03/2020.

S. No.	Agenda	Discussion
1	To confirm the minutes of IQAC Cell committee 18/12/2019.	<ul style="list-style-type: none"><li>➤ The minutes of IQAC Cell committee Meeting held on 18/12/2019 are confirmed.</li></ul>
2	Review the preparation of examination.	<ul style="list-style-type: none"><li>➤ The chairperson of IQAC reviews the preparation of examination.</li><li>➤ Effective preparation for university examinations requires a combination of strategic planning, active engagement</li></ul>
3	Analysis the performance of students in Add-on and Value Added courses.	<ul style="list-style-type: none"><li>➤ Understanding the effectiveness of these courses in enhancing students' skills and competencies beyond their regular curriculum.</li><li>➤ Assess the long-term impact of these courses on students careers and personal development.</li></ul>
4	All department heads should take a feedback from students regarding syllabus coverage.	<ul style="list-style-type: none"><li>➤ Reach out to faculty members in each department to inquire about the progress of syllabus complete.</li><li>➤ The chairperson of IQAC review completing the syllabus ensures that students are exposed to all the essential topics and concepts necessary for their academic and professional development.</li></ul>
5	Planning and execution of pending outreach	<ul style="list-style-type: none"><li>➤ Assess the status of each activity,</li></ul>



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	and execution activities.	<p>identifying what has been completed and what remains pending.</p> <ul style="list-style-type: none"><li>➤ Determine the resources required for executing the pending activities, including human resources, finances, infrastructure, and materials.</li></ul>
6	Placements officer should be provide more opportunities to the students.	<ul style="list-style-type: none"><li>➤ Placement officer plays a vital role in providing more opportunities for students, which is essential for the students.</li><li>➤ To assess the effectiveness of placement activities, it's essential to track outcomes such as placement rates, student satisfaction, employer feedback, and long-term career success.</li></ul>
7	Review the waste management system and MOU's with vendors.	<ul style="list-style-type: none"><li>➤ Assessing the current waste management practices within the institution.</li><li>➤ Review the existing Memoranda of Understanding (MOUs) or contracts with waste management vendors, service providers, or recycling partners. Assess the terms and conditions, service levels, pricing structures, performance metrics, and responsibilities outlined in the agreements.</li></ul>
8	Execution of faculty development program for	<ul style="list-style-type: none"><li>➤ Every year college organized a</li></ul>

Director  
Shri Pragya Mahavidyalaya  
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	teaching & non-teaching.	faculty development program for teaching and non-teaching staff. ➤ Collaborate with academic experts, industry professionals, and internal stakeholders to develop curriculum, learning materials, and delivery methods that are relevant, engaging, and effective.
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The meeting ended with a vote of thanks to the chair.

**IOAC COORDINATOR**  
Shri Pragya Mahavidyalaya  
Bijainagar-305624

**Director**  
Shri Pragya Mahavidyalaya  
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S.No.	Name of the Members	Position	Sign
1	Dr. Naval Singh Jain	Director	
2	Mr. Naveen Gehlot	Member(Sr. Administrative Officer)	
3	Mr. Ramesh Keer	Member(Sr. Administrative Officer)	
4	Dr. Durga Mewara	Professor	
5	Dr. Ganesh Ram	Associate Professor	
6	Dr. Manoj Kumar Vyas	Associate Professor	
7	Goutum Chouhan	Member	
8	Mr. Surendra Pipara	Member from Management	
9	Mr. Premraj Bohra	Member (From Local Society)	
10	Monika Jain	Member	
11	Priyanka Lohar	Member	
12	Shivram Singh	Member	
13	Dinesh Kumpawat	IQAC Coordinator	

Director

Shri Pragya Mahavidyalaya  
Bijainagar-305624

COO IQAC Coordinator

Shri Pragya Mahavidyalaya  
Bijainagar-305624



# Shri Pragya Mahavidyalaya

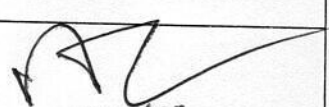
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Action taken report of IQAC meeting held on 05/03//2020.

S. No.	Agenda	Action Taken
1	To confirm the minutes of IQAC Cell committee 18/12/2019.	➤ The minutes of IQAC Cell committee Meeting held on 18/12/2019 are confirmed
2	Review the preparation of examination.	➤
3	Analysis the performance of students in Add-on and Value Added courses.	
4	All department heads should take a feedback from students regarding syllabus coverage.	➤ All department syllabus was completed on time. ➤
5	Planning and execution of pending outreach and execution activities.	➤ Institutions can effectively plan and execute pending outreach and execution activities. ➤ Maintain comprehensive documentation of all outreach and execution activities, including plans, schedules, budgets, reports, and evaluations and submitted to IQAC cell.
6	Placements officer should be provide more opportunities to the students.	➤ Collaboration between academia and industry is done for promoting innovation, knowledge exchange, and workforce development.
7	Review the waste management system and MOU's with vendors.	➤  Director



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8	Execution of faculty development program for teaching & non-teaching.	<ul style="list-style-type: none"><li>➤ Faculty development program for teaching and non-teaching staff successfully done.</li><li>➤ In the same manner calendar and reports for this year faculty development program should be submit to IQAC Cell.</li></ul>

**Director**  
**Shri Pragya Mahavidyalaya**  
**Bijainagar-305624**



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## CIRCULAR

Dated -19/10/2020

A meeting of **IQAC Cell Committee meeting** will be held on 20/10/2020 at **01:00 PM** in the Staff Room.

All the members are requested to attend the meeting.

### Agendas of the Meeting

1. To confirm the minutes of IQAC Cell committee 05/03/2020.
2. Discuss the replacement of members within the IQAC cell.
3. Stricly follow the Covid-19 guidelines in the college campus.
4. Online teaching pratices.
5. Use of teaching tools.
6. Classes of experts in all the departments.
7. Discussion on annual gender sesitization planner.
8. Focus on outreach activities.

**IOAC Coordinator**  
**COORDINATOR**  
**Shri Pragya Mahavidyalaya**  
**Shri Pragya Mahavidyalaya**  
**Bijainagar-305624**

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4. All department HODs
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## The agenda and outcome of the IQAC Cell Committee meeting held on 20/10/2020.

S. No.	Agenda	Discussion
1	To confirm the minutes of IQAC Cell committee 05/03/2020.	<ul style="list-style-type: none"><li>➤ The minutes of IQAC Cell committee Meeting held on 05/03/2020 are confirmed.</li></ul>
2	Discuss the replacement of members within the IQAC cell.	<ul style="list-style-type: none"><li>➤ Selection criteria of the members for IQAC cell.</li><li>➤ Replacement process of the members.</li></ul>
3	Strictly follow the Covid-19 guidelines in the college campus.	<ul style="list-style-type: none"><li>➤ The foremost priority is the health and safety of everyone within the college.</li><li>➤</li></ul>
4	Online teaching practices.	<ul style="list-style-type: none"><li>➤ How to provide training and support for faculty to effectively utilize educational technology tools, ensuring they can navigate platforms like Learning Management Systems (LMS), video conferencing software, and online assessment tools.</li><li>➤ Discuss strategies for designing and developing online courses that are well-structured, accessible, and aligned with learning objectives.</li><li>➤ The importance of fostering student engagement and interaction in online learning environments.</li></ul>
5	Use of teaching tools.	<ul style="list-style-type: none"><li>➤ The use of teaching tools plays a pivotal role in facilitating effective instruction and enhancing</li></ul>



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		<p>engagement in both traditional and online learning environments.</p> <ul style="list-style-type: none"><li>➤ Incorporating teaching tools into instructional practices can enrich the learning experience, cater to diverse learning preferences, and promote active engagement and academic success among students</li></ul>
6	Classes of experts in all the departments.	<ul style="list-style-type: none"><li>➤ Classes or sessions with experts in various departments are a valuable strategy for enhancing the quality and effectiveness of an educational institution's operations, as well as for enriching the experiences of faculty and students.</li><li>➤ By engaging with experts from diverse fields, faculty members can gain insights into interdisciplinary connections, emerging trends, and interdisciplinary research opportunities, enriching their teaching and scholarly activities.</li></ul>
7	Focus on outreach activities.	<ul style="list-style-type: none"><li>➤ Outreach activities help promote the institution's mission, values, and contributions to society, while also providing opportunities for collaboration, mutual learning, and social impact.</li></ul>

  
Director  
Shri Pragya Mah



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The meeting ended with a vote of thanks to the chair.

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IQAC

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Director  
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## Admission

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1	Dr. Naval Singh Jain	Director	
2	Mr. Naveen Gehlot	Member(Sr. Administrative Officer)	
3	Mr. Ramesh Keer	Member(Sr. Administrative Officer)	
4	Dr. Durga Mewara	Professor	
5	Dr. Prakash Kumar Mall	Associate Professor	
6	Dr. Vinita Agarwal	Associate Professor	
7	Abhishek Joshi	Member	
8	Suresh Kumar Joshi	Member	
9	Gopal Lal Dheru	Member	
10	Mr. Surendra Pipara	Member from Management	
11	Mr. Premraj Bohra	Member (From Local Society)	
12	Rupali Sharma	Member	
13	Niranjan Prajapati	Member	
14	Dinesh Kumpawat	IQAC Coordinator	

**Director**  
Shri Pragya Mahavidyalaya  
Bijainagar-305624

**IQAC Coordinator**  
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1	To confirm the minutes of IQAC Cell committee 05/03/2020.	➤ The minutes of IQAC Cell committee Meeting held on 05/03/2020 are confirmed
2	Discuss the replacement of members within the IQAC cell.	➤
3	Strictly follow the Covid-19 guidelines in the college campus.	➤ Collaboration with local health authorities can provide valuable guidance and support in implementing effective COVID-19 mitigation strategies. ➤ Implement mask mandates for indoor spaces, included classrooms, libraries, and common area as recommended by health authorities.
4	Online teaching practices.   Director Shri Pragma Mahavidyalaya Bijainagar-305624	➤ Evaluate and upgrade the institution's technology infrastructure to support online teaching and learning, including reliable internet connectivity, learning management systems (LMS), video conferencing tools, and online assessment platforms. ➤ Implement and enhance online teaching practices, fostering student engagement, learning outcomes, and institutional excellence in online education.
5	Use of teaching tools.	➤ College can effectively implement and



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		leverage teaching tools to create dynamic, engaging, and inclusive learning environments that empower students and support faculty in achieving their educational goals.
6	Classes of experts in all the departments.	<ul style="list-style-type: none"><li>➤ Develop a schedule for classes with experts, ensuring regular sessions throughout the academic year.</li><li>➤ Reports of each department classes submitted to the IQAC cell.</li></ul>
7	Discussion on annual gender sensitization planner.	<ul style="list-style-type: none"><li>➤</li></ul>
8	Focus on outreach activities.	<ul style="list-style-type: none"><li>➤ Develop a calendar of outreach events and activities.</li><li>➤ Calendars of each department submitted to the IQAC cell.</li><li>➤ Regularly monitor and evaluate the effectiveness of outreach activities, collecting feedback from participants and stakeholders to inform continuous improvement efforts.</li></ul>

**Director**  
**Shri Pragma Mahavidyalaya**  
**Bijainagar-305624**